

pj murphy

TENANCY
APPLICATION





p. 02 6056 7777 f. 02 6056 7788
nerissa@pjmurphy.com.au
611 Dean St, Albury NSW 2640

ACN: 144 552 223 ABN: 68 144 552 223

Residential Tenancy Application

100 Point identification requirements:

- Birth certificate or current passport (40 points) Driver's license (40 points) Current payslip or Centrelink statement (30 points)
 Bank card or Medicare card (30 points) Bank statement (20 points) Utility bill (20 points) Rates notice (20 points)
(if applicable)

Property address: _____

Commencement Date: ____/____/____ Bond: OWN / GOVERNMENT (please circle)

Preferred Lease Term: 6 Months / 12 Months

Number of Adults: ____ Number of children: ____ Ages of children: _____

Pets: Yes / No Breed: _____ Age of pet: _____

Other applicants: _____

Personal details:

Date of birth: ____ / ____ / _____

Full name: _____ Maiden name: _____

Phone: _____ Mobile: _____ Work _____

Email: _____

Car Make/Model: _____ Rego: _____ No. of vehicles at premises: _____

Current housing:

Address: _____ Renting / Boarding / Owned

Current landlord / Agent: _____ Phone: _____

Rental Amount: \$ _____ p.w. Period of occupancy: From: ____ / ____ / ____ To: ____ / ____ / ____

Reason for Leaving: _____

Previous rental/housing history:

Address 1: _____ Town: _____ Postcode: _____

Current landlord / Agent: _____ Phone: _____

Rental Amount: \$ _____ p.w. Period of occupancy: From: ____ / ____ / ____ To: ____ / ____ / ____

Reason for Leaving: _____

Was bond returned in full? Yes / No If not, why? _____

Privacy Act Acknowledgement Form for Tenant Applicants & Approved Occupants

The form provides information about how we, PJ Murphy Real Estate handle your personal information, as required by the National Privacy Principles in the Privacy Act 1988, and seeks your consent to disclosures to the TICA Group of companies (TICA) in specified circumstances. If you do not consent to the disclosure of your personal information to TICA we can not process your application.

As a professional asset manager, PJ Murphy Real Estate collects personal information about you. The information collected can be accessed by you by contacting our office on the above number or address.

Primary Purpose

Before a tenancy is accepted, PJ Murphy Real Estate collects your personal information for the primary purpose of assessing the risk to our clients in providing you with a property you have requested to rent and if considered acceptable provide you with a tenancy for the property.

In order to assess your application, PJ Murphy Real Estate may disclose your personal information to all or any of the following:

- The Lessor / Owners for approval or rejection of your application
 - TICA Default Tenancy Control Pty Ltd and TICA Assist Pty Ltd to record details of your application for tenancy with PJ Murphy Real Estate and assess the risk to our clients and verify the details provided in your application
 - Employers to validate information supplied in your application
 - Other Real Estate Agents or asset managers to assess the risk to our clients
- PJ Murphy Real Estate may also take into account any information that is disclosed to us by TICA relating to attempts by Debt Collection Agencies, Credit Providers and related person to contact or locate you.

Secondary Purpose

PJ Murphy Real Estate also has a number of secondary purposes for collecting your information. These purposes are related to your tenancy and as such, will only become applicable if your application for this property is successful.

During and after the tenancy PJ Murphy Real Estate may disclose your personal information to:

- Tradespeople to contact you for repairs and maintenance of the property
- Tribunals or Courts having jurisdiction seeking orders or remedies
- Debt Collection Agencies, Credit Providers and related persons to permit them to contact or locate you
- TICA Default Tenancy Control Pty Ltd to record details of your tenancy history
- Lessors / Owners insurer in the event of an insurance claim
- Future rental reference to other asset managers / owners

In the event of a successful tenancy application the applicant's personal information may be recorded in the PJ Murphy Real Estate TICA Virtual Manager System, which will allow PJ Murphy Real Estate to be advised of any future tenancy applications you make. Information regarding our data deletion practices can be advised should you wish. The TICA Virtual Manager program will monitor your tenancy applications as part of our Risk Management procedures to protect our landlord's exposure. The monitoring of your tenancy applications is not a listing on the TICA Tenancy History database. This information is information that would be available to PJ Murphy Real Estate on a truthfully completed tenancy application form.

If you fail to provide your personal information and do not consent to the uses set out above, PJ Murphy Real Estate cannot properly assess the risk to our client or carry out our duties as an asset manager. Consequently, PJ Murphy Real Estate cannot provide you with the property you request to rent.

Signed by the Applicant/s

Name: _____ Signature: _____

Date: _____